



The Georgia Chapter of NIGP, Inc.
NIGP: The Institute for Public Procurement



Thank you for your interest in volunteering your expertise and talents to NIGP as we work together to develop, support, and promote the Public Procurement Profession!

There are several ways to volunteer your time, expertise and talents to the mission and success of the Chapter. Some commitments extend over multiple years while others are brief, project-focused engagements. Some committees require travel to a meeting or event while other committees are project teams allow you to participate via teleconferencing.

This form can be completed at any time.* Once submitted, your information will serve as a skills and interest inventory. Those responsible for appointing GANIGP’s core of volunteers to its committees, task forces, councils and project teams will use your information to match you with the greatest opportunity for service consistent with your needs and interests.

If you have any questions or concerns, please feel free to contact **Doreen Eidmann, President, Georgia Chapter of NIGP, Inc.,** at or deidmann@gmail.com

1. General Information

Name _____ Title _____
 Agency _____ Department _____
 Address _____ City _____
 State/Province _____ Zip/Postal _____ Code _____
 Office Telephone _____ Cell # _____
 Email Address _____

2. PROFESSIONAL CERTIFICATION

(Check all that apply)

CPPB _____ CPPO _____ OTHER _____

3. LEADERSHIP/COMMUNITY/CIVIC

Identify any volunteer leadership you provided to one or more professional associations:

Leadership	Association	Dates

4. INTERESTS IN VOLUNTEERING TO SERVE THE PROFESSION

My Talents

I have talents in the following skill areas (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Advocate | <input type="checkbox"/> Instructor |
| <input type="checkbox"/> Coach | <input type="checkbox"/> Problem Solver |
| <input type="checkbox"/> Collaborator | <input type="checkbox"/> Process & Systems Driven |
| <input type="checkbox"/> Consensus-builder | <input type="checkbox"/> Public Speaker |
| <input type="checkbox"/> Data Analyzer | <input type="checkbox"/> Strategic |
| <input type="checkbox"/> Futurist | <input type="checkbox"/> Talent Recruiter |
| <input type="checkbox"/> Human Interest Writer | <input type="checkbox"/> Technical Writer |
| <input type="checkbox"/> Innovator | <input type="checkbox"/> Technology-Savvy |

I also have talents as....

My Expertise

I would like to contribute my talents and experience to the following areas:
(Check all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Business Development | <input type="checkbox"/> Market Research |
| <input type="checkbox"/> Budget Development | <input type="checkbox"/> Marketing Strategies |
| <input type="checkbox"/> Chapter Affiliate Management | <input type="checkbox"/> Member Benefits |
| <input type="checkbox"/> Communications: Oral | <input type="checkbox"/> Member Recruitment |
| <input type="checkbox"/> Communications: Written | <input type="checkbox"/> Policy Development for the Organization |
| <input type="checkbox"/> Conference Planning | <input type="checkbox"/> Position Papers |
| <input type="checkbox"/> Curriculum Content | <input type="checkbox"/> Professional Certification Strategies |
| <input type="checkbox"/> Educational Program Content | <input type="checkbox"/> Projects Management |
| <input type="checkbox"/> Ethical Standards | <input type="checkbox"/> Quality Assurance |
| <input type="checkbox"/> Exhibitor Trade Shows | <input type="checkbox"/> Recognition Programs |
| <input type="checkbox"/> Financial Audits | <input type="checkbox"/> Researching Benchmarks/Future Outlook |
| <input type="checkbox"/> Financial Planning | <input type="checkbox"/> Risk Assessment |
| <input type="checkbox"/> Fund Raising & Grants Management | <input type="checkbox"/> Scholarship Programs |
| <input type="checkbox"/> Governance | <input type="checkbox"/> Social Media |
| <input type="checkbox"/> Investment Strategies | <input type="checkbox"/> Standards of Practice for the Profession |
| <input type="checkbox"/> Leadership Programs | <input type="checkbox"/> Strategic Planning |
| <input type="checkbox"/> Learning Strategies | <input type="checkbox"/> Supplier Diversity |
| <input type="checkbox"/> Legislative/Advocacy Activities | <input type="checkbox"/> Technology Applications |
| <input type="checkbox"/> Liaison With the Academic Community | <input type="checkbox"/> Volunteer Coordination |
| <input type="checkbox"/> Liaison With the Business Community | <input type="checkbox"/> Website Design & Content |

I am also interested in.....

Ways I would like to contribute

Select the situation that best describes your level of interest

- I would prefer to be an extension on the GANIGP Board of Directors in the fulfillment of its fiduciary responsibilities.
- I would prefer to advise and support the GANIGP Board of Directors on current trends and future directions impacting the profession and to recommend new programs that will address those trends.
- I would prefer to advise and support the GANIGP staff in the development and implementation of programs and services produced by the Chapter.
- I would prefer to accomplish a *narrowly-focused and time-bound objective* directed by the GANIGP Board.

My Commitment

Select the situation that best describes your willingness to make a commitment to GANIGP.

- I can commit to a minimum two-year period of service on a committee.
- I can commit to a minimum one-year period of service on a committee.
- I can commit to a short-term project through a task force, focus group, or project team.

My Participation

Select the situation that best describes your ability to participate in face-to-face meetings. Please be aware that the Chapter **does not reimburse volunteers** for any costs associated with travel to and from meetings including meals, transportation, and lodging. These costs are either borne by the public agency/company or by the individual.

- I can travel to face-to-face meeting each year without restriction.
- I may be able to travel to one face-to-face meeting each year depending on several variables (time of year, budget availability, etc.)
- I cannot travel to any face-to-face meetings but can participate in teleconferences.

5. SIGNATURE

Signature of Volunteer

Date

Submit by email to: info@ganigp.org