

Georgia Chapter of NIGP
(National Institute of Governmental Purchasing)

HISTORY

The first local Georgia Chapter of the National Institute of Governmental Purchasing (NIGP) was chartered February 3, 1984. The formal ceremony for presenting the charter was held June 14, 1984, in the evening, at the Atlanta Civic Center. Lewis E. Spangler, CPPO, Executive Vice President of the National Institute of Governmental Purchasing, presented the charter. His wife, Martha, accompanied him.

Prior to the chartering and in accordance with the Operations Guide for Chapters, published by NIGP, several organizational meetings were held during January 1984. Representatives of several governmental entities in Georgia were in attendance and agreed that all governmental entities would benefit, both public purchasing individuals and organizations, if a local chapter was formed. There was agreement that all would gain much from interaction, sharing of experience & information, and educational seminars by active participation in a NIGP chapter in Georgia.

Resulting from the interest expressed, a "Petition to Establish a NIGP Provisional Chapter" in Georgia was prepared and submitted to NIGP national headquarters in Falls Church, VA. The three signers of the petition were:

Dave J. Miller, Director
Bureau of Purchasing and Real Estate
City of Atlanta

Thomas A. Bostick, Director
Purchasing and Surplus Property Division
State of Georgia

Byron T. Harrison, Director
Purchasing
City of College Park

Names of full members and prospective members of the proposed chapter, included in the petition were:

Full Charter Members:

Clara Axam	Doug Gatlin	George Holmes	Lynn Ogletre
Tom Bostick	Eloise Guess	Ryman Maddox	Dianne Parker
Louis Brazzell	Natalie Harris	Dave Miller	Bob Reagan
Ashley Dorsey	Byron Harrison	Ben Northcutt	Betty Slocum

Prospective Charter Members:

Laurel Ellison	Loretta Harper	Ed Kirkland	William Young
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The petition for provisional charter was submitted to the Executive Vice President of NIGP on January 24, 1984, requesting approval action by the NIGP Board of Directors. The petition was officially approved by the NIGP Board of Directors and notice provided to the petitioners.

After receiving approval, the petition group met on March 15, 1984 in Committee Room 2, 2nd Floor, of the Atlanta City Hall. The purpose of the meeting was to select members to serve on the Provisional Chapter Formation Committee. The committee's responsibilities included planning formal meetings, submitting a formal report of organizational progress to the NIGP Board of Directors, to initiate the organization of the chapter, and to request the presentation of the charter document. Doug Gatlin of the City of Atlanta, serving as Chairman Pro Tem, sent out letters to all individuals in the petitioning group requesting their attendance at a March 15 formation meeting. 35 individuals attended this meeting and the following persons were named to serve on the Provisional Chapter Formation Committee:

Doug Gatlin, Chairman
 Bureau of Purchasing and Real Estate
 City of Atlanta

Ryman Maddox, Vice Chairman
 Purchasing & Surplus Property Division
 State of Georgia

Dianne Parker, Recording Secretary
 Purchasing & Surplus Property Division
 State of Georgia

On June 5, 1984, the committee prepared and submitted to NIGP a formal report of organizational progress and request for formal presentation of the chapter charter. Also, included in the report were the following stipulations:

The Chapter be chartered under the name of North Georgia Chapter of NIGP

Regular meeting nights of the chapter be held on the 1st Thursday of each month

Names of charter members be printed on the official chapter charter scroll as follows:

Charter Members:

Clara Axam	James Davidson	Connie Jones	Barbara Ogletree
Laurel Ellison	Ashley Dorsey	Jimmy Jones	Bob Owens
Gerald Atkins	Linda DuBose	Tim Jones	Dianne Parker
David Bennett	Doug Gatlin	Edward Kirkland	Warren Pierce
Patty Blevins	Pharis Glover	Betsy Leonard	Adrienne Pless
Tom Bostick	Loretta Harper	Ryman Maddox	Bob Reagan
Tom Brewster	Natalie Harris	Evelyn Mason	Giulio Romani
Don Cain	Byron Harrison	Mike McClearn	Walter Royal
Vivian Chapman	Chip Henry	Ideal McCluster	Diane Saad
Joan Cochran	George Holmes	Dave Miller	Betty Slocum
Vikki Coleman	Beatrice Honea	Carolyn Moore	Annette Smith
Frank Crick	Glenda Horton	Ben Northcutt	Delorise White
			William Young

At the formal presentation of the charter, Mr. Spangler gave a brief history of the National Institute of Governmental Purchasing, from its beginning in New York in 1944 under the leadership of Mr. Fiorello LaGuardia through to the present time.

Chapter Year 1984-1985 (May 1, 1984 - April 30, 1985):

Officers:

President: Doug Gatlin, City of Atlanta
Vice President: Ryman Maddox, State of Georgia
Secretary-Treasurer: Dianne Parker, State of Georgia

Committee Chairpersons:

Education & Certification: Roy Loehr, North Georgia College
Membership: Byron Harrison, City of College Park
Newsletter: Carolyn Moore, State of Georgia
Program: Chip Henry, City of Atlanta

During this first chapter year, organization was the main purpose. The President appointed an ad hoc committee to draft the Chapter Constitution and Bylaws, naming Giulio Romani as chairman. These were adopted with some revision. Dianne Parker established a membership roll book in which members joining the chapter were logged in, each with a membership number. Membership dues were \$10.00 for the chapter year, May 1, 1984-April 30, 1985. Roy Loehr arranged for the first NIGP seminars to be offered by the chapter, co-sponsored with NIGP. The Basic seminar was offered September 5-7 in Atlanta. The Basic and Intermediate seminars were offered March 6-8 in Dahlonega. Chip Henry arranged for various speakers to present topics of interest during chapter meetings. Quite a membership drive was launched and the chapter year ended with 105 members.

Chapter Year 1985-1986 (May 1, 1985-April 31, 1986):

Officers:

President: Ryman Maddox, State of Georgia
Vice President: Linda DuBose, City of Atlanta
Secretary: Betty Slocum, State of Georgia
Treasurer: Dianne Parker, State of Georgia
Past President: Doug Gatlin, City of Atlanta

Committee Chairpersons:

Education & Certification: Roy Loehr, North Georgia College
Membership: Janet West, State of Georgia
Newsletter: Glenda Horton, State of Georgia
Program: Chip Henry, City of Atlanta

During the chapter year, chapter meetings were held monthly in the Twin Towers State Office Building near the State Capitol in Atlanta, except for two, one in the State Health Building near the State Capitol, and one at the Steak & Ale Restaurant in downtown Atlanta. The President appointed a special ad hoc committee to study and recommend methods and/or changes appropriate to revitalize the chapter, increase and retain membership, and develop/maintain the interest of its members. Nyra Richardson, Department of Human Resources, State of Georgia, was named chairperson. Serving with her were Linda DuBose, Mike McClearn and Bob Sharpless. The ad hoc committee's proposal was approved with minor changes by the Board of Directors (Officers & Chairpersons).

Roy Loehr arranged for a Review Session to be offered for those interested in applying for examination for professional certification designation as Professional Public Buyer (PPB). The Review Session was coordinated with NIGP and conducted over three days at the Atlanta City Hall September 14, 21 & 28, 1985.

Chip Henry arranged for speakers at chapter meetings during the year. Chapter membership lapel pins were presented for the first time near the end of the chapter year. The lapel pins were purchased from NIGP, were small rectangular shape with silver background and black lettering "NIGP". At the Annual Chapter Meeting, President Maddox presented a special appreciation plaque to Roy Loehr, PPB, for the endless hours he gave over the last two years for the chapter's education & certification program; and presented certificates of appreciation to members of the Board of Directors.

Chapter Year 1986-1987 (May 1, 1986-April 30, 1987):

Officers:

President:	Mike McClearn, State of Georgia
Vice President:	Linda DuBose, City of Atlanta
Secretary:	Roy Loehr, PPB, North Georgia College
Treasurer:	Janet West, State of Georgia
Past President:	Ryman Maddox, State of Georgia

Committee Chairpersons:

Education & Certification:	Nyra Richardson, CPPO, State of Georgia
Finance:	Linda DuBose, City of Atlanta
Membership:	Betty Slocum, State of Georgia
Public Relations:	Glenda Horton, State of Georgia
Program:	Diane Saad, City of Atlanta
Research & Library:	Roy Loehr, PPB, North Georgia College

During the chapter year, chapter meetings were held every other month on second Thursdays of the month, and Board of Directors meetings were held every other month in which the chapter meetings were not held.

A special committee was appointed to review the Chapter Constitution & Bylaws. Bob Sharpless, was named chairman. Serving with him were Chip Henry and Nyra Richardson. The committee's recommended changes to the Constitution & Bylaws were accepted by the Board of Directors and approved by majority membership vote.

The chapter name was changed from North Georgia Chapter of NIGP to Georgia Chapter of NIGP. The chapter Board of Directors unanimously agreed that the name be changed to remove "North" which implied that only north Georgia public purchasers could be members. NIGP approved the name change after receiving the chapter's formal written request.

Glenda Horton recommended her committee: (1) design a front page for the chapter newsletter; (2) a contest be initiated for the chapter members to compete in naming the chapter newsletter, offering a \$10 prize to the chapter member submitting the selected newsletter name; (3) chapter stationery be ordered using letterhead & envelope designs; and (4) that a chapter Post Office Box be established. The Board of Directors approved all four recommendations. Keith Grimes won the prize by submitting the winning name for the newsletter: BUY WORDS. The chapter's Post Office Box address was: NIGP, P.O. Box 38452, Atlanta, GA 30334.

Nyra Richardson and her committee arranged with NIGP for the chapter to offer all three core NIGP seminars twice during the chapter year. The *General Public Purchasing, Public Purchasing and Materials Management*, and *Public Procurement Management seminars*

were conducted simultaneously in Savannah August 25-27, 1986. The same three seminars were conducted again simultaneously in Atlanta March 9-11, 1987.

Diane Saad and her committee planned programs for chapter meetings during the year which varied from the formats previously used. Speakers were invited for two meetings: July 20, Ms. Cheryl M. Baer, employed with Coca Cola USA & President of Purchasing Management Association; and September 11, Mr. Manuel J. Maloof, DeKalb County's Chief Executive Officer. At other chapter meetings, open forum discussions among attending members were arranged, allowing each to share what their roles in government were. The Annual Chapter Meeting, the final meeting of the year, was held at the Ramada Capitol Plaza Hotel in Atlanta. An international theme was used for the dinner menu and decoration. Mr. Lewis E. Spangler, NIGP Executive Vice President, was invited to install the new chapter officers and to speak on the importance of professional certification.

The President appointed a Nominating Committee to recommend a slate of officers for the coming year, chaired by Bob Sharpless and included Margaret Bowen and Chip Henry. The officers were elected at the Annual Chapter Meeting and through Absentee Ballot by the members who could not attend to vote in person.

Membership dues for the year were \$12.

Chapter Year 1987-1988 (May 1, 1987-April 30, 1988):

Officers:

President:	Nyra Richardson, CPPO, State of Georgia
Vice President:	Jim Askew, Muscogee County School District
Secretary:	John Hitchcock, Georgia Building Authority
Treasurer:	Vikki Fields, City of Atlanta
Past President:	Mike McClearn, State of Georgia

Committees Chairpersons

Awards & Scholarship:	Jim Askew, Muscogee County School District
Budget & Finance:	Jimmy Cochran, City of Griffin
Education & Certification:	Bob Sharpless, CPPO, State of Georgia
Membership:	Joan Cochran, State of Georgia (May-July) Keith Grimes, USDA Cooperative Extension Service (August-April)
Public Relations:	Bobbi Ogletree, Southern College of Technology
Program:	Debbie Albertson, State of Georgia
Research & Library:	Roy Loehr, North Georgia College (May-July) Will Mathis, Georgia World Congress Center (August-April)

On April 11, prior to the beginning of the chapter year, President Richardson called a special meeting with the new officers to set goals for the chapter year. A handbook was prepared and presented to each member of the Board of Directors (officers & committee chairpersons). The handbook included names, addresses & phone numbers of each Board Member, and goals for the chapter year, which were: (1) statewide involvement of membership; (2) offer educational & professional certification opportunities to members; (3) have Board of Directors meetings same day as chapter meetings; (4) increase and retain members; (5) insure total involvement of officers in chapter meetings; (6) maintain membership list up to date & publish with each BUY WORDS newsletter; (7) write the history

of the chapter; (8) offer NIGP seminars, seminar reviews & examinations for certification jointly with GPAG (Governmental Purchasing Association of Georgia); (9) initiate an honor roll of those members certified; and (10) present presidential plaques. All goals were accomplished during the year, except (7) and (9).

A professionally printed chapter brochure was completed, as part of the goal to increase membership. The brochure was designed as an introduction to the chapter and NIGP and was mailed to all governmental purchasing entities in Georgia.

Regional Coordinators were named by Vice President Askew as a means to achieve statewide involvement in the chapter. The state map was dissected into regions and a member of the area appointed to serve as Regional Coordinator for the chapter.

Vice President Askew developed criteria for selecting the chapter's first annual awards for (1) Governmental Purchasing Officer of the Year; (2) Governmental Buyer of the Year; and (3) Scholarship Award. He chaired the Awards & Scholarship Committee and Keith Grimes, Bob Sharpless & Annette Smith served with him.

Bob Sharpless and his committee arranged for educational & professional certification opportunities during the year: (1) In Jekyll Island August 23-26, the NIGP core courses of *General Public Purchasing, Public Purchasing and Materials Management* and *Public Procurement Management* seminars were conducted simultaneously, as well as examinations for CPPO (Certified Public Purchasing Officer) and PPB (Professional Public Buyer); (2) In March, preceding the Annual Chapter Meeting, arrangements were made for Mr. Raymond Hughes, an instructor for NIGP, to conduct a 2-day Certification Review Session followed by written examinations for CPPO and PPB at the Ramada Capitol Plaza Hotel; and (3) In April, at the Macon Hilton Hotel, all three NIGP core seminars were offered simultaneously.

Will Mathis arranged to have our Membership List automated. His committee also published in the BUY WORDS newsletter a list of all available materials in the chapter library.

During the year, the Board of Directors deliberated on ways and means to locate funding to host the 1990 NIGP Annual Conference and Products Exposition in Atlanta. At each of the national events, the hosting chapter is expected to fund a night of entertainment for delegates and exhibitors at a cost of approximately \$20,000-\$30,000. To raise the funds, the Board of Directors agreed that the chapter would conduct instate conference & products expos in 1989 and 1990, and that GPAG Chapter of NIGP be invited to join in the effort. President Richardson contacted GPAG chapter President Jerry Grimes and proposed the idea to him. He agreed to bring the matter before the GPAG membership at their fall meeting.

On invitation from GPAG's President Jerry Grimes, President Richardson spoke at GPAG's meeting in Columbus about NIGP and our chapter's relationship with NIGP. She urged GPAG to become another NIGP chapter in Georgia. Later at its September 27-30, 1987 meeting, GPAG received its charter and became the 2nd NIGP chapter in Georgia.

Debbie Albertson and her committee arranged the following programs: (1) A tour of the newly opened Georgia Public Safety Training Center in Forsyth in conjunction with a chapter meeting to draw attendance from across the state; (2) A evening meeting & meal was served at the State of Georgia Garden Room in Atlanta, a facility operated by the Georgia Building

Authority; & a film was shown, and (3) The Annual Chapter Meeting included a barbecue meal in the Atlanta Depot after a steam engine train ride to Stone Mountain. At the meeting, Dr. Henry Thomassen, State of Georgia Economist, was the keynote speaker. President Richardson presented Presidential plaques to the Chapter's Past Presidents: Doug Gatlin, Ryman Maddox & Mike McClearn. She also presented a special award plaque to Glenda Horton for her long time dedication & service to the chapter. Jim Askew presented the Presidential Plaque to Nyra Richardson & presented the first scholarship & awards to:

John Hitchcock for *Governmental Purchasing Officer of the Year Award*

Keith Grimes for *Governmental Buyer of the Year Award*

Nyra Richardson for *Scholarship Award*

President Richardson arranged for an April 27 meeting of the outgoing Board of Directors & the incoming Board of Directors for the purpose of passing on files & materials to the incoming Board.

Membership dues were \$12 during the year & membership totaled 163.

Chapter Year 1988-1989 (May 1, 1988-April 31, 1989):

Officers:

President: Bobbi Ogletree, CPPO, Southern College of
Technology

Vice President: Bob Sharpless, CPPO, State of Georgia

Secretary: Margaret Bowen, DeKalb County Health Department
(May-August)

Deloris Smith, City of Gainesville (Sept.-April)

Treasurer: John Hitchcock, Georgia Building Authority

Past President: Nyra Richardson, State of Georgia

Committee Chairpersons:

Budget & Finance: Vikki Fields, City of Atlanta

Education & Certification: Keith Grimes, PPB, USDA Cooperative Extension
Service

Program: Jack Millet, PPB, City of Roswell

Public Relations: Marcella Sawyer, Georgia Correctional Industries

Research & Library: Jim Askew, Muscogee County School District

President Ogletree presented to the Board of Directors a handbook containing names, addresses & phone numbers of Board Members, and the goals established for the chapter year. Goals for the year were published in the BUY WORDS newsletter.

Keith Grimes & his committee arranged for NIGP seminars to be offered at the Holiday Inn in Jekyll Island, August 28-30, prior to the State of Georgia DOAS Workshop (Department of Administrative Services).

At its fall 1988 meeting, GPAG Chapter of NIGP membership voted in favor of jointly sponsoring instate Conference & Products Expos with the Georgia Chapter of NIGP, and to jointly host the National NIGP Conference & Products Exposition in Atlanta in 1990. A joint committee from the two chapters was formed, to be co-chaired by Nyra Richardson of the

Georgia Chapter of NIGP and George Price of the GPAG Chapter of NIGP. The joint committee began its planning, meeting monthly beginning in the fall & named the instate event "Georgia Governmental Purchasing Conference & Products Expo (GGPCPE). The 1st GGPCPE was held in the Macon Coliseum April 26-28.

Other happenings during the year: (1) NIGP at the national level, began assessing chapters an annual service charge of \$5 per chapter member; (2) Bylaws of the chapter were amended to set forth the provision that individuals retired from governmental purchasing entities may join the chapter or renew their membership and not be required to pay membership dues; (3) Action was taken by the Board of Directors to increase membership dues from \$12 to \$25 beginning with the 1989-1990 chapter year; (4) Margaret Bowen resigned as Secretary & John Hitchcock served out her unexpired term, (5) Lewis (Lew) Spangler retired from the national NIGP position of Executive Vice President January 31, 1989; and (6) Jim Askew & Nyra Richardson drafted the first written History of the chapter, spanning the years from beginning to this year.

Six chapter meetings were held during the chapter year. Two of the meetings were conducted outside the Atlanta metro area: (1) In Milledgeville which included a tour of the Georgia Correctional Industries garment plant; (2) In Marietta followed by a tour of the General Services Administration regional distribution center in Duluth; (3) Three meetings were held in the Twin Towers Office Building in Atlanta; and (4) The Annual Chapter Meeting was held in conjunction with GPAG Chapter of NIGP in Athens, March 14-17, at the Georgia Center for Continuing Education of the University of Georgia. Mr. Curtis Walsh, CPPO, NIGP President Elect at the national level, was invited as guest speaker at the March 16 banquet, and he installed officers for both chapters for the upcoming year.

Chapter awards presented at the Annual Chapter Meeting were to:

Donald Block for *Governmental Purchasing Officer of the Year Award*

Joe Spell for *Governmental Buyer of the Year Award*

Jim Askew for *Scholarship Award*

Chapter membership numbered 117.

Chapter Year 1989-1990 (May 1, 1989-April 30, 1990):

Officers:

President:	Bobbi Ogletree, CPPO, Southern College of Technology
Vice President:	Donald Block, CPPO, USDA Cooperative Extension Service
Secretary:	Deloris Smith, City of Gainesville
Treasurer:	John Hitchcock, Georgia Building Authority
Past President:	Bobbi Ogletree, CPPO, Southern College of Technology

Committee Chairpersons:

Budget & Finance:	Bob Sharpless, CPPO, State of Georgia
Education & Certification:	Nyra Richardson, State of Georgia
Membership:	Nancy Attridge, General Services Administration
Program:	Jack Millet, City of Roswell
Public Relations:	Debbie Osborne, Cobb County
Research & Library:	Jim Askew, CPPO, Muscogee County School District

President Ogletree issued a handbook to each Board Member containing information for their use.

The 2nd Annual Georgia Governmental Purchasing Conference & Products Expo (GGPCPE) was jointly sponsored by the Georgia Chapter of NIGP and the GPAG Chapter of NIGP, March 21-23, 1990, at the Macon Colliseum & the host hotel was the Macon Hilton.

NIGP seminars were offered by the chapter twice during the chapter year. In Savannah, September 27-29, 1989, offering *General Public Purchasing, Public Purchasing & Materials Management Part I*, and *Public Procurement Management Part II*. In Atlanta, December 7-9, 1989, seminars offered were: *General Public Purchasing, Public Purchasing & Materials Management* and *Public Procurement Management Part II*.

Chapter Bylaws were changed as follows: (1) Chapter & Board of Directors meetings to be three times yearly, usually the 2nd Thursday in March, August & December; (2) Chapter year to run concurrently with the calendar year (January-December), beginning January 1, 1991, with May-December 1990 as an abbreviated year for the transition; (3) Notarized signatures no longer required on Absentee Ballots; and (4) A position of Executive Director was created, to assume administrative duties, including secretarial & related functions.

Other happenings: (1) Don Block resigned as Vice President due to illness in his family & additional job responsibilities. Gwen Carswell, City of Atlanta, served out his unexpired term (2) When the Bylaws were amended to change the chapter year from April-May to January-December, all sitting officers and committee chairpersons were asked to serve the additional months to December 1990 & all agreed to serve; (3) Nyra Richardson was appointed by the Board of Directors to serve as Executive Director for the chapter; and (4) Nancy Attridge resigned as Chairperson of the Membership Committee. Edna Little, City of Atlanta, served out her unexpired term.

There were four chapter meetings during the year, one of which was the Annual Chapter Meeting held March 20, 1990 at the Macon Hilton Hotel. The chapter's annual awards were presented to:

Jim Askew for *Governmental Purchasing Officer of the Year Award*

Bobbi Ogletree for *Governmental Buyer of the Year Award*

Jim Askew for *Scholarship Award*

Chapter Abbreviated Year 1990 (May 1, 1990-December 31, 1990):

Officers:

President:	Bobbi Ogletree, CPPO, Southern College of Technology
Vice President:	Gwen Carswell, City of Atlanta
Treasurer:	John Hitchcock, Georgia Building Authority
Executive Director:	Nyra Richardson, CPPO, Retired from State of Georgia
Past President:	Bobbi Ogletree, CPPO, Southern College of Technology

Committee Chairpersons:

Budget & Finance:	Bob Sharpless, CPPO, State of Georgia
Education & Certification	Edna Williams, City of Atlanta
Membership:	Roxanne Townsend, DeKalb County Board of Health
Program:	Jack Millet, PPB, City of Roswell
Public Relations:	Debbie Osborne, Cobb County
Research & Library:	Jim Askew, CPPO, Muscogee County School District

The 45th Annual NIGP Conference and Products Exposition was hosted by the Georgia Chapter of NIGP and the GPAG Chapter of NIGP, July 29-August 1, 1990. The Westin Peachtree Hotel was the host hotel & the Atlanta Inforum the site for the products exposition. The host chapters funded an evening event for busing NIGP delegates, from all over the USA and Canada, from the hotel to the boarding of the New Georgia Railroad, a steam engine train, for a round trip to Stone Mountain to view the Laser Show. Buffet food & drink were served enroute to Stone Mountain, desserts were served on the return train ride back to Atlanta, where buses waited to transport everyone back to the hotel. At the NIGP Business & Award Luncheon, Nyra Richardson was presented the NIGP *Distinguished Service Award*, by Curtis Walsh, recognizing her services at both the national & local levels of NIGP.

Following the event, on August 2, 1990, the chapter held a meeting in the Westin Peachtree Hotel in Atlanta. Guests attending the chapter meeting were:

Ken Trufant, CPPO, NIGP President, District School Board of Pasco County
Land O'Lakes, FL
Robin Zee, CPPO, NIGP Executive Vice President
Anne Deatherage, NIGP Deputy Executive Vice President
Monty Burton, F.Inst.P.S., Past President of the Institute of Purchasing & Supply,
England

Ken, Robin & Anne expressed their appreciation to the chapter and the GPAG chapter for jointly hosting the 45th Annual NIGP Conference and Products Exposition, and for the exceptional manner in which the Conference Committee, consisting of both chapters' members, carried out the many duties required to make it a success. A record 712 delegates attended the event. Monty brought a written greeting and gift book from the Lord Mayor of New Castle, England, for presentation to the Mayor of the City of Atlanta. Edna Williams accepted for the Mayor.

NIGP seminars offered August 26-28, 1990, were: *General Public Purchasing, Public Purchasing & Materials Management*, and *Public Procurement Management Part I*.

On November 30, 1990, the Annual Chapter Meeting was held in the top floor Empire Room of the Floyd Twin Towers State Office Building in Atlanta. Annual awards were presented to:

John Hitchcock for *Governmental Purchasing Officer of the Year Award*

Edna Williams for *Governmental Buyer of the Year Award*

Edna Williams for *Scholarship Award*

Chapter Year 1991 (January 1, 1991-December 31, 1991):

Officers:

President:	Bob Sharpless, CPPO, State of Georgia
Vice President:	George Price, City of Moultrie
Treasurer:	Evelyn Mason, Georgia World Congress Center
Executive Director:	Nyra Richardson, CPPO, Retired from State of Georgia
Past President:	Bobbi Ogletree, CPPO, Southern College of Technology

Committee Chairpersons:

Executive:	Bob Sharpless, CPPO, State of Georgia
Awards & Scholarship:	George Price, City of Moultrie
Budget & Finance:	Bob Thacker, City of Rome
Education & Certification:	Maxie Riley, CPPO, City of Macon
Membership:	Gem Sulzer, Lanier Technical Institute
Program:	John Hitchcock, Georgia Building Authority
Public Relations:	Debbie Osborne, Cobb County
Research & Library:	Gwen Carswell, City of Atlanta

At the first Board of Directors meeting, NIGP Deputy Executive Vice President Ann Deatherage was invited to perform the swearing in of officers and committee chairpersons. She gave remarks, recognizing the two Georgia chapters for support in hosting the 1990 NIGP Annual Conference and Products Exposition in Atlanta. At this same meeting, President Sharpless announced the year's slogan, "Greater Return to Member Investment Dollars". He presented each Board Member a handbook for use during the year which contained: Directory of Board Members, Committee Assignments; chapter Constitution & Bylaws; chapter Membership List; and Minutes of the previous year's chapter & Board meetings.

Goals for the year were: (1) to complete a new 2-year Business Plan; (2) stay within budget & draft the next 2-year budget; (3) increase attendance at chapter meetings to 70; (4) increase membership; (5) publish the BUY WORDS chapter newsletter four times during the year; (6) increase materials in the chapter library; and (8) Executive Committee to meet monthly.

During the year (1) Bylaws were amended to establish an Executive Committee similar to the NIGP national level, to consist of the officers and Past President; (2) the first 2-year Business Plan was initiated and implemented; (3) the first 2-year Budget was initiated and approved; (4) chapter mailing labels were computerized & membership cards were printed for mailing in window envelopes; and (5) the chapter donated \$152 (5% of Budget) to the NIGP Building Fund toward a future home of NIGP at the national level.

Due to some disagreements, and by unanimous vote by the Board, GPAG Chapter of NIGP was notified in writing that the chapter would no longer co-host with them in the Annual Georgia Governmental Purchasing Conference & Products Expo (GGPCPE) beginning in 1992. After two GGPCPE committee members voiced opposition, the Board voted to rescind the decision & GPAG chapter was notified. However, later at their chapter meeting, GPAG chapter voted to discontinue co-hosting the event with this chapter.

The 1991 Georgia Governmental Purchasing Conference & Products Expo was held in Macon March 26-28 with 74 exhibitors participating. Net income was \$22,639.04, divided equally between the chapter and GPAG chapter. George Price agreed to chair the next year's event. However, on Memorial Day, he & his wife, Frances, were seriously injured in a car wreck & he could not chair the event, so Faye Wilson assume his role.

To increase recognition of the public purchasing profession, President Sharpless wrote to Executive Director Jim Burgess of the Georgia Municipal Association requesting GMA recognition of governmental purchasers as professionals & their professional certification program at their April 20 meeting & the GMA agreed to do so. He also notified GPAG chapter and Coastal Georgia chapter presidents of this & on June 5 a joint meeting of representatives of the chapters was held with the GMA Executive Director. Attending the meeting were Bob Sharpless, Bob Thacker, Nyra Richardson, Alex Talley, Jimmy Cochran, Maxie Riley and Greg Spearman. A GMA Purchasing Section was established, electing Jimmy Cochran as its President. GMA agreed to publish articles and notices of meetings in its newsletter.

Other points of interest, (1) BUY WORDS chapter newsletter was published four times during the year; (2) With Board approval, Executive Director Nyra Richardson set up a chapter office in her home at no cost to the chapter, opened a Post Office Box address for the chapter, and listed a chapter phone number in the telephone book, and a petty cash fund was set up to be maintained by the chapter Treasurer; (3) Nyra began drafting a "Chapter Operations Guide" at the direction of the Board, and after approval by the Board, the guide would be furnished to future Board Members.

An ad hoc committee was appointed to consider & recommend frequency of chapter meetings & the recommendations were: (1) Have four meetings during the year, once a quarter; and (2) meet at different locations over the state in 1992, in Atlanta in March, in Savannah in June, in Helen or Dawsonville in October, and in Atlanta in December.

Three chapter meetings were held during the year: (1) April 26-27 in Perry where John Hitchcock arranged for a tour of the Georgia National Fairgrounds & Agricenter prior to the meeting, and a delicious barbecue meal was enjoyed; (2) and two meetings in Atlanta, August 23 and December 6. The December meeting included a banquet meal free for chapter members for the first time. Annual awards were presented to:

Gem Selzer for *Governmental Purchasing Officer of the Year Award*

Bobbi Ogletree for *Governmental Buyer of the Year Award*

John Hitchcock for *Scholarship Award*

Chapter Year 1992 (January 1-December 31 1992):

Officers:

President: Bob Thacker, CPPO, City of Rome
Vice President: Debbie Osborne, CPPB, Cobb County
Treasurer: Evelyn Mason, Georgia World Congress Center
Executive Director: Nyra Richardson, CPPO, Retired from State of Georgia
Past President: Bob Sharpless, CPPO, State of Georgia

Committee Chairpersons:

Awards & Scholarship: Debbie Osborne, CPPB, Cobb County
Budget & Finance: George Babcock, CPPB, City of Marietta
Executive: Bob Thacker, CPPO, City of Rome
Conference & Products
 Expo: Faye Wilson, North Georgia College
Education & Certification: Bobbi Ogletree, CPPO, Southern College of
 Technology
Membership: Leroy Morgan, State of Georgia
Program: John Hitchcock, Georgia Building Authority
Public Relations: Dianne Morgan, CPPB, City of Rome
Research & Library: Gwen Carswell, City of Atlanta

President Thacker continued the 2-Year Business Plan and 2-Year Budget process. Incoming Board Members were provided a handbook. He stressed plans to increase membership to 250 members as a goal for the year. (1) He wrote a letter to 204 government purchasing managers in Georgia, introducing them to the chapter and explaining the chapter and NIGP organization, encouraging them to join the chapter & enclosed a chapter brochure & additional members were realized from this effort; (2) He wrote an article about NIGP and the certification program for publication in the Georgia Cities periodical, published by the Georgia Municipal Association; and (3) He wrote to Executive Director Jerry Griffin of the Association of County Commissioners of Georgia (ACCOG) requesting they give recognition of governmental professionals and their certifications & he responding by asking for a delegation from the chapters to meet with him regarding the request.

With approval of the Board, President Thacker arranged for a meeting in Macon on October 27 with the Presidents of the other two NIGP chapters in Georgia to begin coordinated effort for planning NIGP seminars & meetings to avoid conflicting event dates by all chapters. He also informed them of the chapter's plans to meet with the ACCOG to gain recognition of governmental purchasing professionals and their certifications, similar to the earlier agreement with the Georgia Municipal Association (GMA).

The Georgia Governmental Purchasing Conference & Products Expo was held in Atlanta at the Georgia World Congress Center March 17-19, and set a record of 77 exhibitor booths and 302 attendees. The net gain for the event was \$21,392. The GGPCPE was made a standing committee of the chapter, chaired by Bob Sharpless this year. The Board approved using income from the GGPCPE to offer reduced seminar fees to chapter members, and for the first time, costs for seminars, offered in Rome, were \$50 less than NIGP published fees.

Chapter meeting times were standardized for the year and future years for having two meetings per year, one in mid-May at selected sites away from Atlanta, and one in Mid-December in the Atlanta area. The purpose for standardizing the meeting times would allow members to plan ahead to place the meeting dates on their calendars & budgeting for

attendance. It was also determined that NIGP core seminars would be offered in a year, two in conjunction with the May chapter meeting, and two in conjunction with the December chapter meeting. The Executive Committee & Board of Directions would meet more often as needed.

Other happenings during the year: (1) \$200 was contributed to NIGP's building fund toward a permanent office building for NIGP headquarters; (2) Bob Sharpless was elected to the NIGP Board of Directors at the national level; (3) Three BUY WORDS newsletters were published & included a new series of "Spotlighting a Chapter Member". Pictures depicting events & meetings of the chapter were also an enhancement; (4) A Job Description for the Executive Director was written & adopted by the Board; (5) The *Operations Guide for the Board of Directors* was completed, approved & distributed to the Board Members; (6) The Awards & Scholarship Committee recommended that the usual request for credentials from supervisor of candidates for awards be changed to "Questionnaire" format, completed by the candidate and signed by the candidate's supervisor & received Board approval; (7) A camera was purchased by the chapter for use by the Public Relations Committee for pictures for the newsletter; (8) GMA Purchasing Section elected officers for 1992, they were George Babcock-President; Lena Bonner-Vice President, Joyce Deen-Secretary; Eddie Peterson-Treasurer, and Jimmy Cochran-Past President; and (9) Software was purchased by the chapter for preparation of the chapter newsletter to be used by the Public Relations Committee.

There were four chapter meetings during the year: (1) March 18 in Atlanta in conjunction with the GGPCPE at the Georgia World Congress Center; (2) July 17 in Rome with a fine meal & boat ride on the river; (3) September 26 in Columbus with a 10day workshop *Purchasing by Computer & FAX* with instructors Jim Askew and Debbie Green & a tour of Callaway Gardens followed; and (4) December 11 in Atlanta in the Twin Towers State Office Building. Annual awards were presented to:

John Hitchcock for *Governmental Purchasing Officer of the Year Award*

Debbie Osborne for *Government Buyer of the Year Award*

Gwen Carswell for *Scholarship Award*

At the end of the chapter year, membership totaled 163.

Chapter Year 1993 (January 1-December 31, 1993):

Officers:

President:	John Gates, C.P.M., Athens-Clarke County (January-March) George Babcock, CPPB, City of Marietta (April-December)
Vice President:	Dianne Morgan, CPPB, City of Rome
Treasurer:	Evelyn Mason, Georgia World Congress Center
Executive Director:	Nyra Richardson, CPPO, Retired from State of Georgia
Past President:	Bob Thacker, CPPO, City of Rome

Chairpersons:

Awards & Scholarship:	Dianne Morgan, CPPB, City of Rome
Budget & Finance:	Tim Jones, CPPO, Fayette County
Conference & Products Expo:	Bob Sharpless, CPPO, Retired from State of Georgia
Education & Certification:	Connie Hinson, CPPO, Gwinnett County
Membership:	George Babcock, CPPB, City of Marietta
Program:	Tina Edmondson, CPPB, Walton County
Public Relations:	Faye Wilson, North Georgia College
Research & Library:	Leroy Morgan, State of Georgia
President's Advisory Council:	Bob Sharpless, CPPO, Retired from State of Georgia

During President Gates' term, a Past Presidents Advisory Council to the Board was established & Bob Sharpless was appointed Chairman. President Gates furnished the Board Members a handbook of information. Then, John Gates gave notice that he would be accepting a job in Newport News, VA, and would be resigning as President at the end of March. A Nominating Committee recommended to the Board that George Babcock serve out his unexpired term, which was approved.

President Babcock continued the 2-Year Business Plan, and with Board approval, extended it to a 5-Year plan. The 2-Year Budget process was continued.

The Georgia Governmental Purchasing Conference & Products Expo was held in the Georgia World Congress Center with 89 exhibitor booths and 246 attendees. Net income was \$23,315. The Board approved conducting the 1994 GGPCPE in Jekyll Island & President Babcock suggested that Board Members serving in similar roles serve on the GGPCPE committee & it was approved. He appointed himself as Chairman of the event.

The chapter offered seminars: May 10-12, *Basic, Intermediate & Contract Administration*, and *Working with Elected Officials* at Jekyll Island Holiday Inn; December 7-10, *Advanced I & II, Standardization & Specification Writing*, and *Power & Influence*, in conjunction with the chapter meeting in Atlanta at the Dunwoody Hotel. The Education & Certification Committee recommended & received Board approval (1) to hire an instructor from University of Georgia's Continuing Education Department to conduct a 1-day seminar at seminars during the year; and (2) that chapter certificates be presented to those attending chapter-sponsored educational events as a means of earning recertification points from NIGP.

Other happenings during the year: (1) A policy was developed & adopted for reimbursing Board Members at the going rate per mile when traveling to & from Board & chapter meetings outside a 50-mile radius; (2) A policy was developed & adopted for refunding seminar registration fees for just cause; (3) The Board approved a recommendation from the Awards & Scholarship Committee that members of that committee not be eligible for annual awards while serving on the committee; (4) The Membership Committee updated the chapter brochure & mailed to all governmental purchasing offices in the state to generate new members; (5) The Research & Library Committee conducted a survey of chapter members for input for the 1994 GGPCPE & asked members which chapter committee they would like to serve on; (6) Three BUY WORDS newsletters were published during the year; (7) Debbie Green was appointed by NIGP at the national level to serve as NIGP State Representative for Georgia; (8) Maxie Riley retired from City of Macon on June 30, 1993 & Bob Sharpless retired from State of Georgia on December 1, 1993; and (9) Bob Thacker was appointed to serve as the chapter's representative to arrange a delegation to meet with AACOG's

Executive Director Jerry Griffin regarding continued recognition of governmental purchasing professionals and their certifications.

The Annual Chapter Meeting was held in Atlanta at the Ramada Dunwoody Hotel in conjunction with the chapter sponsored seminars December 7-10. Annual awards were presented to:

Pat Kirkpatrick for *Governmental Purchasing Officer of the Year Award*

Bobbi Ogletree for *Governmental Buyer of the Year Award*

Faye Wilson for *Scholarship Award*

At the end of the chapter year, membership totaled 189.

Chapter Year 1994 (January 1-December 31, 1994):

Officers:

President:	Connie Hinson, CPPO, Gwinnett County
Vice President:	Leroy Morgan, State of Georgia
Treasurer:	Evelyn Mason, Georgia World Congress Center
Executive Director:	Nyra Richardson, CPPO, Retired from State of Georgia
Past President:	George Babcock, CPPB, City of Marietta

Committee Chairpersons:

Awards & Scholarships:	Leroy Morgan, State of Georgia
Conference & Products Expo:	George Babcock, CPPB, City of Marietta
Executive:	Connie Hinson, CPPO, Gwinnett County
Education & Certification:	Debbie Green, CPPO, Gwinnett County
Membership:	Eddie Davenport, Cobb County
Program:	Pat Kirkpatrick, CPPO, Georgia World Congress Center
Public Relations:	Faye Wilson, North Georgia College
Research & Library:	Tim Jones, CPPO, Fayette County

Past Presidents Advisory Council: Bob Sharpless, CPPO, Retired from State of Georgia

President Hinson continued the 5-Year Business Plan and the 2-Year Budget process. A Board handbook was provided to Board Members. She proposed three new projects for the year: (1) Negotiate with Georgia Tech for the use of their facilities to conduct seminars & offer continuing education points; Negotiate with NIGP for reduced seminar fees in exchange for chapter furnishing instructors of NIGP seminars; and (3) Initiate an "Adopt a Member" program to assist new chapter members. She proposed that the chapter President serve two consecutive terms of office.

A strategic Plan for the chapter was developed from major chapter issues the Board considered for implementation to include: (1) increase & keep membership; (2) communication & information flow; (3) scheduling meetings & seminars; (4) awards, education & certification; (5) budgeting; and (6) organization.

The Georgia Governmental Purchasing Conference & Products Expo was conducted in Jekyll Island May 23-24, with 60 exhibitor booths and 63 attendees. The net income was \$10,473. A special-called Board Meeting was held following the event where President

Hinson proposed that the GGPCPE not be conducted in Jekyll Island next year & the Board agreed unanimously. She then proposed that GPAG Chapter be asked to jointly conduct the event again with the chapter, beginning next year & the Board voted by majority to do so. Through joint meetings of the chapter and GPAG chapter, it was decided that the 1995 GGPCPE would be held in Perry April 23-26 jointly by the two chapters, in conjunction with GPAG's spring chapter meeting and with our chapter meeting. Connie Hinson and Shirley Morrison will be Co-Chairs of the event.

President Hinson asked the Advisory Council Chairman to (1) Negotiate with Georgia Tech for an agreement to hold chapter seminars there & ask that continuing education certification points be awarded for attendance – He arranged for a meeting on April 25 with the Director of Georgia Tech Continuing Education, but the Director would not agree to such an arrangement; and (2) Negotiate with NIGP for a contract with the chapter for reduced seminar fees if the chapter furnishes instructors for NIGP seminars offered by the chapter. After this negotiation, NIGP did not agree to such contract.

Chapter President & Executive Director approached NIGP for approval to conduct the *Train the Trainer* course, but was informed that only Don Smart of NIGP is responsible to conduct this course. Arrangements for his teaching the course in Atlanta & cost involved were also discussed & this was arranged.

Other happenings during the year: (1) The Budget & Finance Committee was abolished & those duties moved to the Treasurer; (2) The policy for travel reimbursement to Board Members was adopted; (3) The Board approved a 2-Year term for the office of President, beginning January 1, 1995. The chapter membership voted in favor of this change which required a Bylaws amendment; (4) A position of Historian was approved by the Board of Directors; (5) Nyra Richardson gave notice, at the November 7 Board Meeting, of her resignation as Executive Director to be effective as of December 31, 1994 & thanked the Board & previous Boards for their having her serve. The position of Executive Director was abolished effective with the end of Nyra's term & the office of Secretary was re-established to begin January 1, 1995. Appropriate Bylaws changes will be made; and (6) The Board approved that awards for Governmental Purchasing Officer of the Year and Governmental Buyer of the Year would be a paid trip to the annual national NIGP Conference and Exposition.

Seminars & chapter meetings: (1) May 25-27, *Basic & Advanced II, Competitive Sealed Proposals, and Creative Problem Solving*; and (2) December 6-8, *Intermediate, Advanced I, and Warehouse Management*. These were in conjunction with chapter meetings. Also, a chapter meeting was held November 4 at Red Top Mountain State Park in Cartersville. At the Annual Chapter Meeting in Stone Mountain, awards were presented to:

Pat Kirkpatrick for *Governmental Purchasing Officer of the Year Award*

Debra Palmer for *Buyer of the Year Award*

_____ for *Scholarship Award*

At the end of the chapter year, membership totaled 190.

Chapter Year 1995 (January 1-December 31, 1995):

Officers:

President:	Tim Jones, CPPO, Fayette County
Vice President:	Debbie Green, CPPO, Gwinnett County
Treasurer:	Pat Kirkpatrick, CPPO, Georgia World Congress Center
Secretary:	Joyce Vance, City of Atlanta
Past President:	Connie Hinson, CPPO, Gwinnett County

Committee Chairpersons:

Awards & Scholarship:	Debbie Green, CPPO, Gwinnett County
Conference & Products Expo:	Connie Hinson, CPPO, Gwinnett County
Education & Certification:	George Babcock, CPPB, City of Marietta
Executive:	Tim Jones, CPPO, Fayette County
Membership:	Charles Cooke (?)
Program:	Tina Edmondson, CPPB, Walton County
Public Relations:	Martha Strawsman, CPPB, (?)
Research & Library:	Roger Ball, CPPB, City of Atlanta
Past Presidents Advisory Council:	(?)