



# CONSTITUTION

## ARTICLE I – NAME

The name of this organization shall be the Georgia Chapter of NIGP, Inc. (GA NIGP) (National Institute of Governmental Purchasing, Inc.)

## ARTICLE II – OBJECTIVE

The objectives of this Chapter are to establish cooperative relationships among its Members for the development of efficient purchasing methods and practices in the field of educational, governmental, and public institutional procurement; to encourage maintenance of ethical standards in buying and selling; to promote uniform public purchasing laws and simplified standards and specifications; to collect and disseminate useful information for its Members; to promote the interchange of ideas and experiences within the purchasing profession; to encourage research and investigation; to promote ongoing training and certification of those engaged in the profession; to sponsor such other activities as may be useful in providing its Members with knowledge for efficient procurement; to strive by all legitimate means to advance the purchasing profession; and to observe the purposes, aims, and objectives of the National Institute of Governmental Purchasing, Inc.

## ARTICLE III – MEMBERSHIP

Any person who subscribes to the objective of this organization and is willing to actively support it shall be eligible for membership in the Chapter. Membership categories shall be consistent with the categories established by the National Institute of Governmental Purchasing.

## ARTICLE IV – OFFICERS AND ADMINISTRATION

The Chapter shall be governed by a Board of Directors. The officers of the organization shall be the President, Vice President, Secretary, and Treasurer. There is established a Past Presidents Council to the Board of Directors, consisting of non-voting Past Presidents of the Chapter. The Chairman of this committee shall have one vote.

## ARTICLE V – MEETINGS

The Georgia Chapter of NIGP, Inc. shall conduct a minimum of four (4) regularly scheduled meetings of the Chapter membership per year. Due notice of all meetings shall be served upon the membership fifteen (15) days prior to the scheduled meeting date.



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## ARTICLE VI – COMMITTEES

Standing Committee Chairpersons shall be recommended by the President and approved for appointment by the Executive Committee. Chairpersons of Special Committees shall be appointed at the discretion of the President.

## ARTICLE VII – ELECTIONS

Slate of officers shall be presented to the membership by the Elections Committee appointed by the President. All officers shall be elected for a two (2) year term.

## ARTICLE VIII – ADMINISTRATION

No officer or director of the Chapter shall be compensated for their services. The Board of Directors may retain the services of qualified personnel to perform services for the Chapter as needed. All acts performed by and in the name of the Chapter must be done so with proper authority. A fiscal year for the Chapter shall be established, and all association activities shall be related to this period. All activities of this Chapter shall be confined to the State of Georgia.

## ARTICLE IX – FINANCES

The Chapter shall be financed by annual dues from the membership, through the assessment of Members, revenue from the Governmental Purchasing Conference and Products Exposition, gifts, contributions, or fundraising. Accurate records shall be maintained to reflect the receipt and expenditure of all funds by the Chapter. Financial records shall be audited once each Chapter year by external sources and quarterly by GA NIGP, Vice President.

## ARTICLE X – AMENDMENTS

This Constitution may be amended at designated meetings of the Chapter by a majority vote of the membership in attendance or received via absentee ballot, provided that such proposed amendment shall first have been submitted in writing and mailed to the regular membership thirty (30) days prior to the date of the meeting.

## ARTICLE XI – DISSOLUTION

In the event of the dissolution of this Chapter or the surrender or forfeiture of the Chapter or otherwise, no distribution of assets is to be made to any officer or director, or any other person or individual.