



The Georgia Chapter of NIGP (GANIGP) 2012 Outstanding Service Award Application

You know who he or she is...the person who always is providing service to our chapter.

He or she may be the first person you ever met who welcomed you to GANIGP or he or she might be the member you sat next to at an NIGP class who explained how best to go through the UPPCC process. Maybe he or she is the member who served with you on the Expo committee or the Awards, Scholarships and Grants committee or the Conference, Program and Education committee. Or maybe it was someone with whom you helped set up the hospitality suite at a GANIGP conference. These people are our wonderful chapter members who unselfishly give of their time, energy, and even often personal finances to help others and to advance the chapter.

Now is the time to recognize them by participating in the Outstanding Service Award nomination process..

Please take a moment to nominate the “**Outstanding Server**” you know. Complete the attached nomination form and submit it to Gayle Porster, Chair GANIGP Awards, Scholarships and Grants Committee. The application must be submitted in electronic format using email by no later than 5:00 pm. Thursday November 15, 2012 to: Gayle Porster, email address: gporster@msn.com

Nominations are confidential. Recipients will be notified at the 2012 GANIGP Awards Ceremony. Note that a member who applies for the 2012 GANIGP Buyer of the Year or 2012 GANIGP Manager of the Year or a 2012 GANIGP Scholarship and is also nominated for the 2012 Outstanding Service Award but will not receive an award AND a scholarship in 2012.

Requirements:

The nominee must have attended two GANIGP chapter business meetings held within the time period of December 1, 2011 through November 15, 2012. Attendance at chapter committee meetings or the GANIGP Expo will not substitute for any of the chapter business meeting requirement.

The nominee must be a current, paid 2012 GANIGP member in good standing. Being a member in good standing includes having fulfilled the responsibility of submitting any grant-related documentation if applicable. In addition, the nominee must have served GANIGP as either an officer, committee chair, or committee member in the time period from January 1, 2011 through November 15, 2012.

The person doing the nominating must either be a current member of GANIGP in good standing and/or must work with the nominee in a professional capacity as a team-mate, co-worker, supervisor or manager. It is up to the person doing the nominating to determine whether or not to interview the nominee and/or others to decide if that is the best way to obtain information to best complete the application.

The award consists of registration, travel, lodging and per diem expenses to the NIGP National 2013 Forum. The recipient will also be honored at the 2012 GANIGP Awards Ceremony and will receive an award plaque.

The award is not transferrable. If the awardee is unable to attend the 2013 NIGP Forum, ample notice must be provided to the GANIGP Executive Committee so that a refund for registration and other expenses may be obtained. Any decision regarding substitution of attendance at the 2014 NIGP Forum will be made by the GANIGP Executive Committee at that time.

Please complete the section below by providing the information requested and complete the application which follows. The Awards, Scholarships and Grants Committee will score the completed application by assigning points to each section for which a response has been included.

Name of Nominee: _____

Governmental entity: _____

Position within the governmental entity: _____

Work Address: _____

E-Mail: _____ **Best Daytime Telephone #** _____

Officer, committee chair and/or committee member position (s) held during time period designated:

GANIGP Membership information (if known): _____

Name of Nominator: _____

Governmental entity: _____

Position within the governmental entity: _____

Work address: _____

Email: _____ **Best Daytime Telephone #:** _____

Relationship to nominee: _____

How long have you known the nominee: _____

GANIGP Membership information (if applicable): _____

References that support the nomination (minimum of 1 is required): *Note: References will be contacted*

Name: _____

E-Mail: _____ **Best Daytime Telephone #** _____

Name: _____

E-Mail: _____ **Best Daytime Telephone #** _____



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*If additional space is needed, attach sheet(s) – note all attachments must show number as listed being responded to
You are not required to enter information in each section below*

Name of Nominee: _____

1. Ways nominee has given unselfishly of time and energy to promote the activities of GANIGP in the time period January 1, 2011 through November 15, 2012. What was accomplished by the nominee? What was done that was new or innovative? How was the nominee's use of time and energy demonstrated?

2. Ways nominee has promoted GANIGP chapter membership or recruited members :

3. Ways nominee has promoted or demonstrated professionalism or leadership in GANIGP.

4. Ways nominee has promoted or demonstrated professionalism or leadership in NIGP or within his/her local governmental entity.

5. Officer or committee chair positions held by the nominee during the time period indicated.

6. Committee positions held by the nominee during the time period indicated. If possible include specific duties or tasks performed or accomplished.

7. Volunteer activities and/or presentations provided at GANIGP conferences or GANIGP Expo.

8. Volunteer activities, presentations, or other services provided to NIGP, other governmental entities or non-profit associations.

Signature of person nominating: _____

Date of submission of application: _____

Please forward your nomination to:

Gayle Porster, GANIGP Awards, Scholarships and Grants Committee Chair

eMail: gporster@msn.com

Questions? Call: 404-368-9236

Due date: 5 pm Thursday, November 15, 2012.