

THE GEORGIA CHAPTER OF NIGP, INC. GRANT

GENERAL

In 2010, the Georgia Chapter of NIGP initiated a Grant program. This program is designed to assist members with an immediate need for funds to defray the costs associated with professional growth. Members are eligible for 1 grant award within at 12 calendar month period.

The maximum amount for grant award is \$300.00 per 12 month period. Amount of award is based on need and availability of funding. Partial Grants may be awarded due to the number of requests made and funds available. Funding for grants in a given year will be determined by profits received from the Expo and will not exceed 7% of Expo profits.

Grants cannot be combined with Scholarships, Awards or Certificates. However, a member may apply for a grant and for a scholarship or award in the same 12 month period. Grants are nontransferable. Misuse of Grant Funds will be cause for action by the GANIGP Board – up to and including Disbarment of membership.

ELIGIBILITY REQUIREMENTS

Grant applicants shall:

- Be a dues paying member in good standing with no outstanding debts to the Chapter.
- Not have received a grant within the previous 12 calendar months.
- Have attended at least 2 Chapter Business Meetings within the 12 calendar months preceding the application date. (Evidence of having attended the business meetings will be obtained by reviewing the business meeting sign-in sheets).
- Be employed full time (32+ hours per week) by a governmental entity.
- Submit their application (via the email address listed below) to the Chair of the Grants, Awards and Scholarship Committee at least 30 calendar days prior to the event for which they are requesting funding.

Funds may be granted to attend an approved function. Approved functions include; NIGP classes, the annual NIGP Forum, GANIGP Chapter Meetings, Presentations and Workshops, attending the GANIGP Expo, attending other GANIGP functions, as well as applications for NIGP Certification or Recertification. The Immediate need must be indicated.

Confirmation of function attendance shall be required within thirty (30) calendar days of the event. Confirmation documentation is to be submitted to the Chair of the Grants, Awards and Scholarship committee. **If confirmation is not provided, funds will be required to be re-paid to GANIGP.** Failure to repay funds may be cause for disbarment of membership with GANIGP. Any unused grant award must be returned to the GANIGP Treasurer within thirty (30) calendar days of event attendance.

Award

Applications will be reviewed by the Grants, Awards and Scholarship committee and the awardee will be notified of the committee's decision in a timely manner but no later than within 30 days of receipt.

By submitting an application the applicant agrees to the terms and conditions of the award as outlined in these documents.



The Georgia Chapter of NIGP, Inc.

2017 GRANT APPLICATION

Member Name: _____

Email: _____ Phone No.: _____

Governmental Entity: _____

Position (must be full-time/32+ hours per week): _____

Work Address: _____

Year joined GANIGP: _____ Member #: _____

(Membership Chairperson will be asked to provide confirmation of current membership. Membership must be current as of application date).

Chapter Business Meetings (dates) attended in the twelve (12) months prior to application date (minimum of two (2) are required for award consideration. List dates:

(Sign-in sheets will be reviewed for confirmation)

Have you been a grant recipient within the past twenty-four (24) months?

Yes _____ If so award date _____ Amount \$ _____ No _____

What is your immediate need? (Provide details as to function and cost—include any amount covered by your governmental entity or other source. Use additional sheets if needed.)

Amount requested: _____

Date funds must be paid: _____

For professional certification or recertification (CPPB and CPPO), GANIGP will make payment directly to NIGP National. Event back-up documentation, including proof of payment will be required within thirty (30) days of attending the event. This includes receipt(s) showing payment and proof of attendance.

Signature: _____ Date: _____

Email completed Application (and all supporting documentation) to: Nancy Harrison, CPPO, CPPB, GANIGP Awards, Scholarships and Grants Committee Chair at awardsandgrants@nigp.org